

Anjuman Islam Janjira's
Anjuman Islam Degree College of Science Murud, Janjira
 Murud-Janjira Raigad-402401
 Internal Quality Assurance Cell (IQAC)-2022-23

Minutes of Meeting

Committee meeting is held in Chairpersonship of principal Dr. Sajid F. Shaikh, and which was held at 11.00 am on 09/03/2023 as per programmed scheduled.

Following agenda were discussed the following points and accepted.

Sr. No.	Agenda	Matter Raise / Suggestion By	Minutes of Meeting
01.	Conformation of last meeting (19 th meeting) mints.	Dr. Sajid F. Shaikh	The minutes of the 19th meeting were confirmed by unanimous consent.
02.	Internal effective evaluation system.	Assi. Prof. Shoyeab M. Khan	Discussed the implementation of an internal effective evaluation system to enhance the assessment process. Asst. Prof. Shoyeab M. Khan to present a proposal for the new evaluation system.
03.	Research paper and MSc Projects work.	Dr. Swati S Kharade	Emphasized the importance of research paper and MSc projects. She will coordinate with respective to guide and students on effective research paper and project work.
04.	AAA for current academic year.	Dr. Sajid F. Shaikh	Reviewed the progress of Academic and Administrative Audit for the ongoing academic year.
05.	Quality and Gender audit for current year.	Dr. Amanulla Khan	Presented the plan for conducting quality and gender audits for current academic year.
06.	Institutional preparedness for NEP-2020	Assi. Prof. Shoyeab M. Khan	Deliberated on institutional readiness for the National Education Policy (NEP) 2020 for upcoming academic year.
07.	NAAC, SSR work update	Dr. Amanulla Khan	Provided an update on the NAAC Self-Study Report (SSR) progress work till date.

 09/03/2023		
IQAC-Coordinator		Principal



I/C PRINCIPAL
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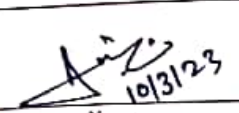
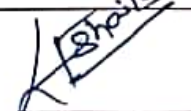
Meeting No: 20th

Action Taken Report (ATR)

Meeting Date: 09/03/2023

ATR date: 10/03/2023

Sr. No.	Agenda	Matter Raise / Suggestion By	Minutes of Meeting	Action Taken
01.	Conformation of last meeting (19 th meeting) mints.	Dr. Sajid F. Shaikh	Read the minutes of the 19th meeting for final acceptance.	The minutes of the 19th meeting were confirmed by unanimous consent.
02.	Internal effective evaluation system.	Assi. Prof. Shoyeab M. Khan	Discussed the implementation of an internal effective evaluation system to enhance the assessment process. Sir presents a proposal for the new evaluation system.	Proposal will be plain for the new evaluation system in the next academic year and task for the same is allotted to exam committee for same.
03.	Research paper and MSc Projects work.	Dr. Swati S Kharade	Emphasized the importance of research paper and MSc projects.	Dr. Swati S Kharade to coordinate with respective departments
04.	AAA for current academic year.	Dr. Sajid F. Shaikh	Reviewed the progress of Academic and Administrative Audit for the ongoing academic year.	Planned for AAA for current academic year
05.	Quality and Gender audit for current year.	Dr. Amanulla Khan	Presented the plan for conducting quality and gender audits for current academic year.	Planned for Quality audit in May and June for current academic year and task is allotted.
06.	Institutional preparedness for NEP-2020	Assi. Prof. Shoyeab M. Khan	Deliberated on institutional readiness for the National Education Policy (NEP) 2020 for upcoming academic year.	Ready to train faculty to implement as per the Mumbai university guidelines like ABC registered for all enrolled students.
07.	NAAC, SSR work update	Dr. Amanulla Khan	Provided an update on the NAAC Self-Study Report (SSR) progress work till date.	Updated and further meeting to be called on NAAC criteria work update before end of session.

 10/3/23		
IQAC-Coordinator		Principal



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